

WebGrader for Students

Your student password provides access to:

- ❖ Your grades
- ❖ Teacher comments
- ❖ Assignment descriptions and due dates
- ❖ Class announcements
- ❖ Web Notes, a vehicle similar to email, contained within the WebGrader system.

Getting Started

1. Open your Internet browser and go to www.webgrader.com
2. Type in the user name and password you received from your school in the designated boxes and click on the **Log in >>** button. You will see a listing of your classes for the selected grading period with your grade to date.

The screenshot shows the WebGrader interface for user JACKIE HALLER at CLI Private Elementary. The 'Class List' menu is selected. A table displays the following data:

Class	Teacher	Quarter 1 Grade	Reports	Assignments
Language-1	Phillips, Dan	F	Select a report..	Show All (2)
Math	Phillips, Dan	B	Select a report..	Show All (1)
Social Studies-1	Phillips, Dan	NG	Select a report..	(None)

Below the table, it says 'NG - No Grade Available.' Red arrows point to the 'Show All' links, the 'Class List' menu, and the 'Log in >>' button from the previous step.

3. Click the **Show All** link in the Assignments column to see assignments for that class. Click the Class List menu option to return to the class listing.
4. Need to send the teacher or administrator a note? From the **WebNotes** menu, select **Inbox** from the drop down menu. Your WebNotes will appear. Click a link in the **Subject** column to read the WebNote.

The screenshot shows the 'WebNotes - Inbox' page. A 'Compose' button is at the top. Below it is a table of received notes:

Folder	Subject	From	Received
Inbox (3)	Egg Cartons	Dan Phillips	8/10/2006 1:48:00 PM
	Egg Cartons	Dan Phillips	8/9/2006 12:01:00 PM
Sent	Fire Drill Instructions	Privelem Super User	7/25/2006 4:17:00 PM

Red arrows point to the 'Compose' button, the 'WebNotes' menu, the 'Inbox' folder, and the 'Subject' column links.

5. Click the **Compose** button to write a WebNote to your teachers or administrators.

WebGrader is that simple! If you need further assistance, ask you teacher.