

# GRADUATION 2017

## Announcements, Caps and Gowns

On **Thursday, April 27<sup>th</sup>** graduation announcements, caps and gowns will be distributed during all 3 lunches. **PLEASE MAKE EVERY ATTEMPT TO BE HERE TO PICK UP ALL OF YOUR ITEMS.** If you do not pick up your order on that day, please pick it up in the Guidance Office from any secretary available along with a check made out to Jostens or cash (**IT MUST BE THE EXACT AMOUNT OF YOUR ORDER-WE WILL NOT BE ABLE TO MAKE CHANGE**) If you have not already placed your order for a cap, gown or other graduation items, please contact Jostens at [chad.kilton@jostens.com](mailto:chad.kilton@jostens.com) to place your order as soon as possible. Be sure to remove your gown from the bag and hang it up. The gown will be wrinkled and will need to be pressed. For proper cap adjustment, the mortarboard should be flat. No decoration on caps or gowns will be allowed. In the event your finances do not allow for the purchase of your own cap & gown, please see Mrs. Blackburn about borrowing them.

## Graduation Rehearsal



Commencement practice is scheduled for **Friday, June 2<sup>nd</sup>** beginning promptly in the auditorium at **9:15 A.M. and ending at approximately 11:30 A.M. YOU MUST ATTEND 2<sup>ND</sup> HOUR!** Please arrange your co-op or work release schedule ahead of time because you **MUST** be there! We will take the class photo at the END of the practice. If you would like to order a class photo, be sure to bring the order envelope from Empire Photography (available in the Guidance Office) with payment to the rehearsal practice.

## Honors Cord

Seniors who have a seven semester (after 1<sup>st</sup> semester of 12<sup>th</sup> grade) cumulative GPA of 3.0-3.499 have qualified for a silver honors cord and those with a cumulative GPA of 3.5 and above have qualified for a gold honors cord. The cords will be along with your cap and gown order for an additional \$7.50. Jostens will be sending out a separate post card with the additional cost of the cord.

## National Honor Society (NHS)

If you were inducted into National Honor Society (either last year or new this year), you will have a gold tassel in your cap/gown packet when you pick it up. This is the tassel you will use for the graduation ceremony in lieu of the Blackie mascot tassel.



## Senior Scholarship Night

Senior Honors Night is **Wednesday, May 24<sup>th</sup> at 7:00 PM in the South Auditorium.** This is a recognition assembly where students who receive scholarship awards will be honored. Please alert Mrs. Bohan of any scholarships you have received and would like announced that evening by no later than **Thursday, May 18<sup>th</sup>**. Only seniors who have won a scholarship and turned in the mandatory form (available in the Guidance Office) to Mrs. Bohan, Student Services Secretary, will receive a mailed invitation in early May.

## Who will graduate?

Seniors who meet **ALL** graduation requirements or who are no more than 1.00 credit short, have paid **ALL** school fees, and will meet the requirements by the end of summer school will be permitted to participate in the graduation exercise. However, the diploma will not be issued until all requirements are complete and verified. If you are in doubt about whether you will graduate, keep in touch with your counselor. If it is determined that you will **NOT** be graduating, your counselor will contact you on or before June 9<sup>th</sup>. Students must serve their detention(s) before graduation. If you have any questions regarding serving your detention(s), please contact Mrs. D'Angelo in the Assistant Principal's Office.



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## Final Transcripts

All colleges, universities and technical colleges require receipt of a student's final high school transcript. You can order your transcript online using a credit or debit card by accessing the website [www.parchment.com](http://www.parchment.com) for **\$3.50** or through <https://public.careercruising.com> for **FREE**. If you do not have internet access, please pick up a transcript request form in the Guidance Office and return it with the \$5.00 fee by Thursday, June 8<sup>th</sup> to Mrs. Blackburn, Mrs. Bohan or Mrs. Fandre. Regardless of a paper copy, parchment or career cruising, all transcripts will be processed by the end of June or the first week in July.

## Graduation

Graduation is **Saturday, June 10<sup>th</sup> at 10:00 A.M.** in the field house. Students must assemble in the auditorium in assigned seats by **9:40 PM sharp!** No friends or relatives will be allowed in the auditorium. **Do NOT bring any personal items to the auditorium—no keys, phones, cameras, purses, sunglasses, etc. as there is no place to store them during the ceremony.**

Appropriate attire for girls is a dress, skirt, dress pants and a blouse/shirt with a collar. For boys, dress slacks and a shirt with a collar are required. The following attire IS NOT appropriate: flip flops, boots, and tennis shoes.

Any student who is having difficulty obtaining the proper attire should see their guidance counselor for assistance prior to June 5<sup>th</sup>. **The field house will be open beginning at 9:00 A.M. on the day of the ceremony. Seating is first come; first serve (no tickets required).** There is no reserved seating and please do not save chairs for other members of your family. There will be handicap accommodations for those individuals who require special seating. (We can **ONLY** reserve 4 seats per family). Please contact Mrs. Blackburn, Guidance Office Secretary, at (262) 970-3731 if you require handicap accommodations by no later than Monday, June 5<sup>th</sup>.

## Diplomas

Diploma covers are distributed at graduation. Actual diplomas will be handed out in the auditorium immediately after the ceremony. **(GRADUATES ONLY)**



## Financial Obligations

Students who have financial obligations must pay all fees to participate in the graduation ceremony. (new District Policy #3250G). Please check with Mrs. Matson, Principal's Secretary, to determine if you have any outstanding fees:

- **ALL FEES MUST BE PAID IN FULL BY NO LATER THAN WEDNESDAY, May 31<sup>st</sup>**.
- You may also have fees from the library and should check with the library for any fees owed. Library fees do not include this year's textbooks or other material(s) currently checked out.
- **Beginning MAY 1<sup>ST</sup>, all fees must be paid in CASH or money order for the exact amount only; NO checks will be accepted.**
- You may also pay with a credit or debit card through Infinite Campus. Please do not wait until the last minute to pay. A secretary will **NOT** be available the day of the graduation ceremony to collect fees.

**NOTE:** Students who choose not to participate in the graduation ceremony and have **NO** financial obligations may pick up their diplomas in the guidance office beginning Monday, June 12<sup>th</sup>.

## Individual Pictures



A professional photographer will be at graduation to photograph each student individually. Empire will email you the proofs this summer to order online.



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Time to **CELEBRATE!!!** Project Graduation will take place Graduation night starting at 9:00 PM and ending at 5:00 AM. This celebration includes fun activities such as casino and carnival games, bingo, lots of raffle prizes, swimming, bull riding, cash cube, food, beverages, a big game show, a magician, a balloonist, a hypnotist and so much more! **Ticket prices are \$35.00. To guarantee an "Entrance Gift Bag", your ticket must be purchased on or before Friday, June 2nd.** Tickets will be **\$40.00 at the door with no guarantee of an "Entrance Gift Bag"**. Tickets can be purchased in the Activities Office from Mrs. Miller beginning Monday, May 22nd through June 8th. Questions? Please contact Corinna Fafalios at Cor1nna@wi.rr.com or 262-366-0520. New committee members, parent volunteers, food, prize, and monetary donations are still needed! Graduates, we hope to see you at this amazing celebration! Parents, please peek at the two Sign Up Geniuses to see where you may be able to help. The Project Graduation 2017 Committee and our Grads will truly appreciate it!!!

**For Donations:** [www.signupgenius.com/go/10C0E4CA8A62AABF58-donations1](http://www.signupgenius.com/go/10C0E4CA8A62AABF58-donations1)

**For Volunteers:** [www.signupgenius.com/go/10C0E4CA8A62AABF58-volunteers](http://www.signupgenius.com/go/10C0E4CA8A62AABF58-volunteers)

## iPads, Textbooks & Library Materials Return Policy

We need your help with Library End of the Year Procedures. (iPads, Textbooks, and Library Materials) Please keep in mind that this is our initial informational letter about returning these items. As we get closer to the end of the year, we will send more information with specific procedures, dates, and times.



The following items need to be done by **May 12<sup>th</sup>**: The sooner the better!

1. **Seniors should** see Mrs. Lucey **before May 12** if their iPad is damaged in anyway, so it can be sent in for repairs. Students will be given a loaner. However, **NO LOANERS** will be issued after May **12**.
2. **Seniors should** understand that the case, charging cable and charging cable for their iPad must be returned with the iPad. The case must protect the iPad or you will be charged.
3. **Seniors should** be aware the library will begin collecting iPads May 23, 2017. iPads can be turned in earlier if you no longer need them for schoolwork. More information will be coming about collection dates in May.
4. **Seniors should** return Textbooks and Library Materials they are not using for classes as soon as possible.
5. **Seniors should** be aware they should pay any Library fines as soon as possible.
6. **Seniors should** be aware that for those seniors who are graduating, and have all their fines/fees paid up, they are offered the chance to purchase their iPad.
7. **Seniors should** be aware that in order to walk at graduation your iPad, charging cable, charging block, iPad case, library materials, and textbooks need to be returned and all fines need to be paid.

